I. The following faculty members attended the meeting: Peter Beerli, G. Erlebacher, C. Huang, Janet Peterson, T. Plewa, B. Quaife, S. Shanbhag, X. Wang and M. Ye.

II. Announcements and Discussion:

Minutes from 11/28/2016 meeting were approved.

Our elevator will be down for 3-4 weeks, better labeling should be put in new elevator to let students know where we are.

Discussion of classes for Fall 2017 – Spring 2018. They should be advertised now. A student will be hired to put up posters on campus.

Discussion about possibly combining an MS/BS program. Several other departments are doing this. Also discussion about double counting courses.

Computational Expo will be either April 7 or April 14. Dennis Slice and Alan Lemmon are faculty in charge.

QER will probably start Fall 2018.

Discussion of possibly changing the pre-requisites for several of the undergrad courses. Also have the Undergraduate Committee work on possibly renaming Algorithms I & II. Try to have this resolved by the February meeting.

Spring Open House, Saturday January 14. Gordon would like to have some faculty attend.

Tomasz Plewa discussed an exit poll he conducted while teaching ACS II.

Tomasz Plewa discussed a Brown Bag Lunch where our faculty can discuss research and how it overlaps. The first meeting will be on January 23 at 2:30.

VI. Meeting Adjourned.