Minutes from the August 2022 meeting were approved.

2. The participation of PIE training was emphasized. Prior to each semester an online module and two days of training must be completed. Students who have not completed this training cannot serve as TA’s.

3. Peter has been reviewing IEP (Institutional Effectiveness Portal) reports. He is looking for ways to streamline this process for next year.

4. Chen Huang reported that the Graduate Committee will create email lists to target certain student populations for recruitment. He would like to distribute flyers around the campus. Chen suggested the department’s web page should have two distinct menu bars. One bar for undergraduate students and the other for graduate students.

5. Anke (Executive committee) said there was nothing to report on a discussion with the chair regarding moving some of the DSC foundation money into an endowment. Once more details are available the chair will report.

6. Gordon mentioned the establishment of a combined pathways program for our B.S. students to move the M.S. in Data Science. This would be a 5-year program. This must be approved.

7. Tomek reported on the Research Committee. He stated that organizing speakers for Weekly Colloquium can be difficult. Fall 2022 is covered and he is now working on Spring 2023. Our own faculty should be able to help in a last-minute emergency.
8. The need for a GPU server in the department was mentioned. Li needs to be included in the discussion. [Li put in a Tech Fee grant proposal to update the classroom 152 with GPU computers {PB 11/01/2022}]

9. There was a brief discussion of advertising for our new faculty position. We search in academia as well as the engineering community.

10. Once again the subject of the language for ISC 3313 was discussed. The consensus was to keep the language in C++ for the Fall and Spring semesters and teach Python in the summer semesters.