

**Department of Scientific Computing
Undergraduate Committee
Meeting Minutes, 2011/09/07**

Present: Lemmon, Meyer-Baese, Plewa, Slice

1. Organizational

- The Committee charge:

3. The committee is responsible for oversight of the Departmental undergraduate degree programs and courses, including the approval of new undergraduate courses and modifications to existing undergraduate courses.

4. The committee is responsible for the oversight of the admission of students into Departmental undergraduate degree programs and their progress in these programs.

5. The committee coordinates with the appropriate departments the scheduling of and publicity for undergraduate courses for which the Department has responsibility.

6. The committee considers and proposes to the tenure-track Department faculty:

(a) modifications to Departmental undergraduate degree programs;

(b) new Department undergraduate courses and undergraduate degree programs;

(c) modifications to the Department's commitments to regularly offer undergraduate courses in support of other departments' programs.

For the full version please consult the Departmental Bylaws, Sect. 5.1.4.

- Meeting dates and times set for Wednesday, immediately after the SC Colloquium.

2. New business

2.1 SC-1000 course

- Title: Computational Science for Non-Science Majors
- Check similar course in the Florida system

2.2 SC UG Recruitment campaign

- Facebook
- High schools
- Campus